

# Privacy Policy

This Privacy Policy (“Policy”) applies to Decho Bio International Sdn Bhd and its affiliate entities. It applies to all information collected by Decho Bio through its online properties and mobile applications (the “Sites”) where this Privacy Policy is posted. It also applies to information that Decho Bio collects through offline methods. Unless otherwise indicated, this Policy does not apply to a Decho Bio’s Independent Distributor’s (“Distributor” or “Decho Bio Distributor”) collection or use of information obtained by the Distributor directly from you or from sources other than Decho Bio, unless it then is shared with and retained by Decho Bio.

The purpose of this Privacy Policy is to inform you of the kinds of information we may collect, how such information may be used, with whom such information may be shared, your choices regarding the collection, use and sharing of such information, your ability to access and correct such information and the security procedures we use to protect this information.

## 1. What information does Decho Bio collect?

### Information You Provide Us Directly

At different occasions, you may provide information directly to Decho Bio, such as your first and last name, mailing address, telephone number, email address, credit card, and banking information. For example, you may provide us with information when using the Sites or when becoming a Decho Bio Distributor. If you do not provide us with the requested information, in some cases, we will not be able to provide you the service you have requested.

If you disclose to us any information of another individual, you are required to have secured the appropriate consent of that individual for disclosing such information to us.

### Information About Your Device and Your Use of the Sites

We may gather certain information automatically, such as Internet protocol (IP) addresses, browser type, Internet service provider (ISP), referring/exit pages, operating system, date/time stamps, your Site activity (including the Site content you view, mouse movements, mouse clicks, taps, swipes, and information you view), and/or clickstream data for purposes such as analysing trends, administering the Sites, improving the function and content of the Sites, and enforcing our Terms. We use standard Internet technologies, such as cookies, web beacons, session replay/screen capture, and similar technologies to collect this information, as explained below in the section on cookies.

We may also collect precise information about your location, such as your mobile device’s GPS coordinates, cell tower information and/or WiFi signals. Decho Bio may use this information to personalize your experience in connection with your use of the Sites or other Decho Bio products and services. If you do not want Decho Bio to collect and use your specific geolocation information, you can disable the location features on your device. Check your device manufacturer settings for how to do so.

### Information from Third Party Sources

We may receive additional information about you from public and commercially-available sources and other third parties. Distributors may also share information about you with Decho Bio. If you access third-party services, such as Facebook, Google, Instagram or Twitter through the Sites, to login to the Sites or to share information about your experience on the Sites with others, we may collect information from these third-party services. We may combine all of the information we collect and receive about you, both online and offline, and use or disclose it in the manner described in this Privacy Policy.

## 2. How does Decho Bio use my Information?

We use the information we collect about you for a variety of purposes, including: providing you

with the products, services and support you request; processing your transactions and shipping your orders; communicating with you about your account or transactions, changes to our policies and other administrative matters, or your questions and comments; to better understand your interests in order to provide you with promotional information, relevant content, surveys, questionnaires, and other materials; improving our products, services and operations; and ensuring compliance with our company policies and rules and the law, or as we believe is necessary to protect, enforce or defend the legal rights, privacy, safety or property of ourselves and others. We also use this information to validate sales made by Decho Bio Distributors, to help Decho Bio Distributors search for, communicate with and validate customers in our systems, and for Decho Bio's compliance purposes. Decho Bio or its authorized third parties may contact you directly for these purposes using various contact methods described below.

Decho Bio may also use this information to support the operation of the Distributorships, and to maintain proper functioning of Decho Bio's Marketing Plan. For example, information about Members may be used to support, calculate and track your product discount and to provide you with information on special promotions. Information about Decho Bio Distributors may be used to support, calculate and track discounts, earnings and bonuses, to issue payments to and report income to taxing authorities, to provide training, and to ensure compliance with applicable law and company policies, plans and agreements, including the Distributorship Application and Agreement.

We may retain your information for as long as needed to: provide you services; fulfil other legitimate business needs, such as maintaining the proper function of the Marketing Plan; fulfil our compliance and legal obligations; and resolve disputes and enforce our agreements, including the Distributorship Agreements.

### **3. With Whom does Decho Bio Share my Information?**

#### Affiliates and Partners

We may share your information with our affiliates (companies that control, are controlled by, or are under common control with, Decho Bio) as well as select partners. Examples of how these entities may use your information include making predictions about your interests and providing you with special offers, promotions, advertisements, and other materials.

#### Vendors & Service Providers

We may share your information with vendors that perform functions on our behalf. Examples of such functions include fulfilling orders, delivering packages, email administrative functions, processing credit card payments, and providing customer service.

#### Decho Bio Independent Distributors

If you are a Decho Bio Distributor, we may share your information with other Decho Bio Distributors, including without limitation as part of a Lineage Report which contains information (such as name, contact information, level or rank, and volume and sales statistics) on other Distributors in a Decho Bio Distributor's downline. (The downline organization consists of all Distributors that were personally sponsored by a particular Distributor, and in turn, all other persons sponsored by the subsequent Distributors.) To the extent the Lineage Report contains data from residents outside of Malaysia, we have taken appropriate measures to protect the data in accordance with applicable law. Lineage Reports are provided to Distributors in strict confidence and for the sole purpose of supporting the Distributors in further developing their Decho Bio businesses, including for use in marketing tools and platforms.

We may share your information with Distributors to offer and provide you with products and services, and these Distributors may further share your information as described in their privacy policies. For example, if you use some of our Sites (in our future development) your information may be shared with one or more Distributors servicing those sites. We may also share your information with Distributors so that they can provide you with a more personalized experience, such as recommending products and services that are most relevant to you. Decho Bio Distributors who receive your information are bound by the terms of their Distributorship Agreement and the privacy and data protection covenants contained therein. Some of these

Distributors may be based in countries that do not offer the same or a similar level of privacy protection as is available in your own country.

#### Legal & Compliance Disclosures

We may also disclose your information: as required by law, such as to comply with a subpoena, legal proceedings, or similar legal process, including disclosure to authorized third party auditors; or when we believe in good faith that disclosure is necessary to protect our rights, protect your safety or the safety of others, investigate or prevent fraud, or respond to a government request.

#### Business Transitions

We may share your information if Decho Bio is involved in a merger, acquisition, or sale of or transfer of assets, or in the unlikely event of bankruptcy.

#### Other Parties in Aggregated Form

We may share your information with third parties in aggregated or de-identified form.

#### Other Parties with Your Consent

In addition to the sharing described in this Privacy Policy, we may also share information about you with third parties for any other purpose disclosed to you at the time we collect the information or pursuant to your consent or direction.

### **4. How will Decho Bio Communicate with me?**

Decho Bio may communicate with you via email, postal mail, telephone, text message, or other means on a regular basis to provide requested products and services and/or in regards to issues relating to your Decho Bio business (if you are a Distributor).

Additionally, you may receive periodic information on Decho Bio's business, products, services and special deals through various communication means as described above.

### **Is my Personal Information Secure?**

We take reasonable steps to ensure that the personal information we collect about you remains accurate, timely and secure. Unfortunately, no data transmission over the Internet can be guaranteed to be 100% secure and while we strive to protect your personal information, we cannot guarantee or warrant its complete security.

### **6. How can I Access or Correct my Information?**

In some instances, you may visit us to verify and update certain information about yourself.

### **7. Cookies and Tracking.**

**Decho Bio**, as well as certain third parties that provide content and other functionality on our Sites, use cookies, web beacons, session replay/screen capture, and other similar technologies for various purposes, including to analyse trends, administer the website, track users' movements around the Sites and to gather demographic information about our user base as a whole.

Cookies are small pieces of information that are stored on computer hard drives. A cookie enables the entity that put the cookie on your device to recognize it across different websites, services, devices, and browsing sessions. For example, we may use cookies to recognize you when you return to the Sites in order to provide you with a better user experience. We may allow third parties to use cookies on the Sites but we do not control the use or contents of third-party cookies. Web browsers often allow you to configure the browser to accept all cookies, reject all cookies, or notify you when a cookie is sent. If you elect to reject cookies, please note that you may not be able to take full advantage of the features and functions of the Sites. To learn more about cookies and how to manage them, please visit <http://www.allaboutcookies.org/>.

Web beacons and similar technologies are small bits of code, which are embedded in web pages, advertisements, and e-mails, that communicate with third parties. We use web beacons, for example, to count the number of users who have visited a particular web page, to deliver or communicate with cookies, and to understand usage patterns. We also may include web beacons in e-mails to understand whether messages have been opened, acted on, or forwarded.

There are other local storage and internet technologies, such as Local Shared Objects (also referred to as “Flash cookies”), HTML5 local storage and embed scripts, which can operate similarly to the cookies discussed above. Please note that these technologies are distinct from cookies, and you may not be able to control them using standard browser tools and settings. For information about managing Flash cookies, please click [www.adobe.com/privacy.html](http://www.adobe.com/privacy.html). To learn more about Adobe analytics and to opt out, click [www.adobe.com/privacy.html](http://www.adobe.com/privacy.html).

## **8. Do Not Track.**

Web browsers may allow you to send “Do Not Track” requests. We do not currently take actions to respond to Do Not Track signals because there is no current industry standard concerning what, if anything, websites should do when they receive such signals. We continue to review new technologies and may adopt a standard if and when one is created.

## **9. Online Advertising.**

We may display advertising on our website and partner with third parties to manage advertising on other websites for our products and services. We may also partner with third parties, including business partners, advertising networks, and other advertising service providers, who gather information about you on our Sites and other sites to provide you with advertisements on the Sites and elsewhere online based on your browsing history and tailored to your interests, preferences, and characteristics. Cookies or other similar technologies may be used to provide you with advertising based upon your browsing activities and interests. We are not responsible for the privacy practices of these third parties, and the information practices of these third parties are not covered by this Policy.

Some third parties collect information about users of our Sites to provide interest-based advertising on our Sites and elsewhere, including across browsers and devices. These third parties may use the information they collect on our Sites to make predictions about your interests in order to provide you ads (from us and other companies) across the Internet. Some of these third parties may participate in industry-developed programs designed to provide consumers with choices about whether to receive targeted advertising. Due to differences between using apps and websites on mobile devices, you may need to take additional steps to disable targeted ad technologies in mobile apps. Many mobile devices allow you to opt out of targeted advertising for mobile apps using the settings within the mobile app or your mobile device. For more information, please check your mobile settings. You also may uninstall our apps using the standard uninstall process available on your mobile device or app marketplace.

## **9. Online Forums.**

The Sites may offer publicly-accessible community forums. You should be aware that any information you provide in these areas is public and may be read, collected, and used by others who access them.

## **10. Third-Party Links.**

The Sites may contain links to websites operated and maintained by third parties over which we have no control. Any information you provide to third party websites will be governed under the terms of each websites' privacy policy and we encourage you to investigate such policies before disclosing any information to the operators of third-party websites. We have no responsibility or liability for the content, actions or policies of third-party websites. The inclusion of links to third party websites on our Sites in no way constitutes an endorsement of such websites' content, actions or policies.

## **11. Third-Party Functionality.**

Some of the functionality on the Sites may be provided by third parties that are not affiliated with Decho Bio. These entities may collect or receive certain information about your use of the Sites, including through the use of cookies, Web beacons, and similar technologies. Decho Bio is not responsible for the privacy practices of these entities.

If you access third-party services, such as Facebook, Google, Instagram or Twitter, through the Sites, to login to the Sites or to share information about your experience on the Sites with others, these third-party services may be able to collect information about you, including information about your activity on the Site, and they may notify your connections on the third-party services about your use of the Site, in accordance with their own privacy policies.

## **12. Modifications to this Policy.**

Decho Bio reserves the right to change this Privacy Policy at any time. Any changes to this Policy will be effective immediately upon notice, which may be provided to you by posting the latest version on the Sites. Your subsequent use of the Sites will be deemed acceptance of such changes. Be sure to review this Privacy Policy periodically to ensure familiarity with its most current version. By using the Sites following the posting of changes to this Privacy Policy, you agree to all such changes.

## **13. What if I have Questions?**

Decho Bio takes privacy concerns seriously. If you have questions or comments, you may contact us at: +6 03 8066 2788, Address : Lot 30, Jalan PPU 2A, Taman Perindustrian Puchong Utama, 47100 Puchong, Selangor.